

OVERVIEW OF THE MODULES

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THE FINANCE MODULE

Detailed cost management for your projects and employees.





- VOTRE LOGO
Gouti
Chloé ▾

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Finance Module

Client : ---

Archived Projects

Projects
Generic costs
Purchases invoices
Financial entries
Sales invoices
Users cost

Filter by
 Personal Category ▾
Enterprise Category ▾
COMEX ✕

The data is historized once a week (Sunday). ↺ button allows you to update the project costs.

Budgets and costs

	Budget	Cost ⓘ
Planned	13 675 000	6 062 918
Actual costs	784 844	
Remaining to consume	12 890 156	5 278 075

Cost per period

Workloads

M/D Total		
2 488.1		
M/D Consumed	360.0	14.47 %
M/D To be done	2 128.2	85.54 %

Workload per period

Financial entries

Total amount	9 402 000
Planned cost delta	3 339 082
	8 617 156

↺

Total: 15

Project name	Status	Progr. ⓘ	Initial cost ⓘ	Updated planned costs ⓘ	Remaining budget	Remaining to consume	Delta financial entry vs cost	M/D Total	M/D Baseline ⓘ	M/D Consumed %	M/D To be done	M/D To be done %	Sales invoices "Paid" ⓘ	Purchases invoices	Date of update
B12 Rise Up 2023	Request for launch	73%	€ 14 714	€ 14 714	€ -9 336	€ 5 379	€ -14 714	61	0	75.88%	14.7	24.12%	€ 0	€ 0	2026-07-26 05:4
Comet	Initiative process	68%	€ 200	€ 200	€ -700	€ -400	€ -200	47.7	0	40.00%	45.0	80.00%	€ 0	€ 0	2026-07-26 05:4

☐ Open project's sheet in new tab

Gouti by CG Project Management





THE HUMAN RESOURCES MODULE

Comprehensive management of your employees' time spent on tasks.





- Provide each employee with a personal timesheet,
- Track time spent by project, activity, and employee,
- Compare projected workloads to actual time spent,
- Review, approve, and follow up on timesheet validation.

Export the detailed data to Excel or use it via the API.





THE CLIENT MODULE

Centralized management of your clients and contacts for all your projects.



Centralize all relevant information about your clients and contacts directly in Gouti. Link them to your projects to streamline client relationship management and quickly access data shared by your teams.

With the Client module, you can :

- Create and manage your client and contact profiles,
- Link each client to the projects that pertain to them,
- View a list of their projects and key metrics,
- Share information based on user access rights.

VOTRE LOGO

Gouti

My work

Project Portfolio

Overview

Projects List

Project Gallery

Detailed List and Reports

Multi-projects View

Portfolio Milestones

Portfolio Actions

Portfolio Issues

Enterprise Categories

Clients

My Projects

Management

Knowledge base

Timesheet

Project Portfolio

Chloé

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Client list

Add a client

Disabled clients

Projects by client

Total: 8

Name	Client code	Owner	Privileged contacts	Projects No.	Short description	Start date	End date	Budget allocated	Estimated workload
ABC Enterprise		Antoine SYMPA	---	3				€ 0	0 M/D
Banque BOGART		Christian (demo) HECTOR	Dumont Lucie : sak@cg-project-management.fr dupont Eric : eg@gmail.com	5	Banque internationale multi continent			€ 0	0 M/D
Big company SA		Chloé RICH	Pierre Durieux : P.durieux@entreprise.fr	5				€ 200 000	10 000 M/D
DEF ENREPRISE		Olivier DRARNOC	---	1				0	0
Fushia Group	FG2052	Chloé RICH	---	0	client régulier			€ 0	0 M/D
Schmitt	SC102	---	---	3	construction	2024-05-12	2026-08-28	€ 0	0 M/D
Société ALPHA		---	---	4				0	0
Société Beta	AZ2504	---	Gutekunst Christian : cz@cg-pm.fr Schmitt Louis : l.schmitt@gmail.com	2				€ 0	0 M/D

Creation of client is managed by the license administrator.

☐ Open client's sheet in new tab

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Gouti by CG Project Management





THE TICKET MANAGEMENT MODULE

Structured and responsive tracking of your tickets.

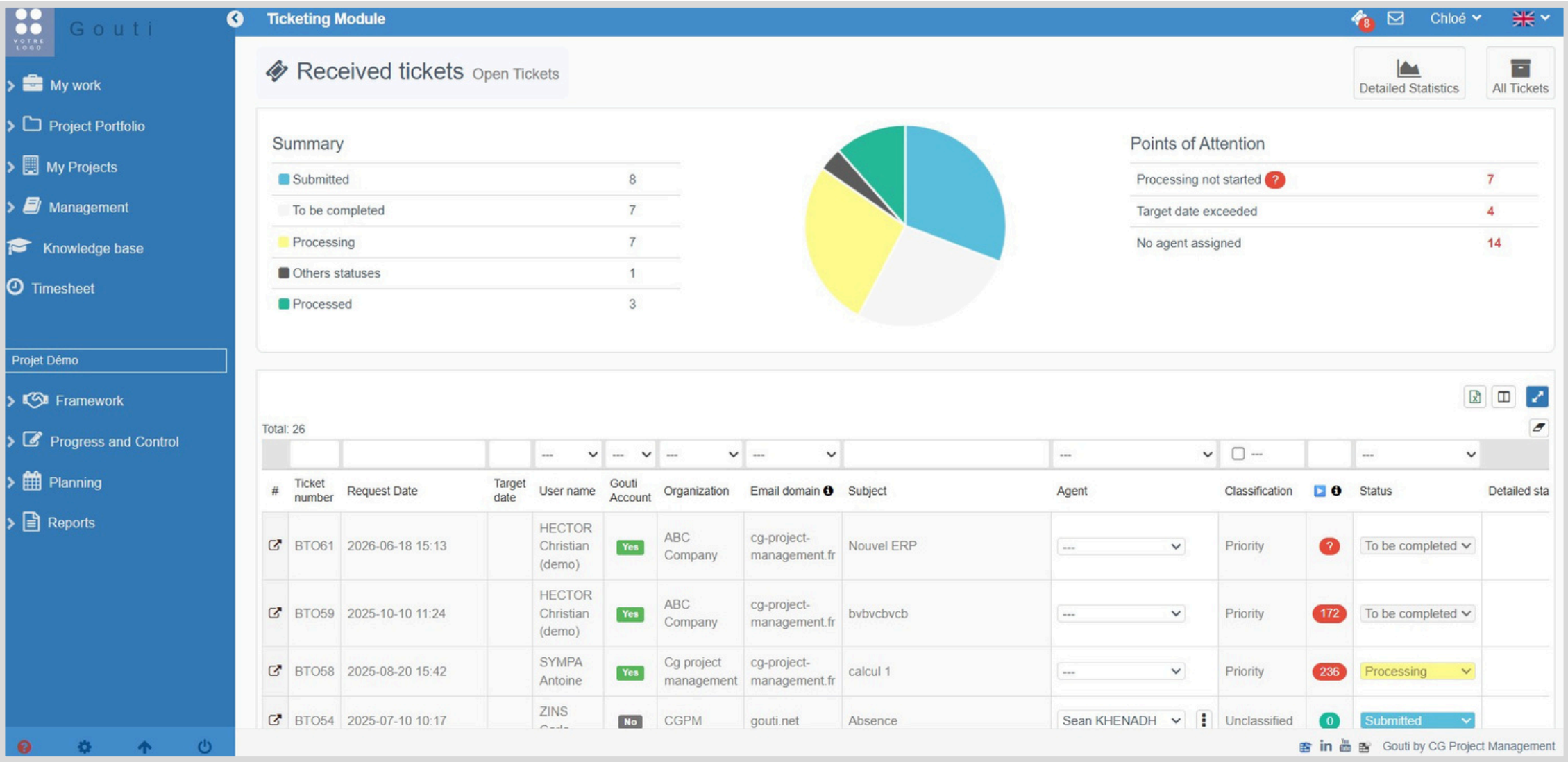




Receive and track requests from your customers, employees, or partners from a single platform. Accessible with or without a Gouti account, tickets are assigned to the appropriate agents and can be directly linked to projects.

With the Ticketing module, you can :

- Centralize internal and external requests,
- Assign tickets to the agents responsible for handling them,
- Track statuses, priorities, and target dates,
- Communicate with requesters and share documents,
- Convert a ticket into a task, action, issue, or change request.



The module also allows you to measure applicant satisfaction and view detailed statistics.





THE API MODULE

Seamless integration of your external tools and data with Gouti.





Integrate Gouti with your other applications to streamline the exchange and use of your project data. The API allows you to automate incoming and outgoing data flows without increasing the need for manual data entry. With the API module, you can :

- Connect Gouti to your business tools,
- Retrieve and analyze your project data,
- Send information to an ERP, HRIS, or reporting tool,
- Automate data exchanges between your various applications,
- Ensure data reliability through common mappings between tools.



EXAMPLE: I want to retrieve the time spent on projects in Gouti to send it to an HRIS system.

The API allows me to send time-tracking data from Gouti to my HRIS system using an existing route, which I will therefore use.

Certain elements in Gouti, such as the user's employee ID, allow me to accurately identify and match the correct data in my HRIS system.





THE KNOWLEDGE BASE MODULE

A comprehensive and accessible way to organize your knowledge and documents.





Centralize best practices, internal processes, and lessons learned from your projects. The Knowledge Base module allows your teams to easily find useful information and reuse the experience they've gained.

With the Knowledge Base module, you can :

- Create and share best practices or methodology documents,
- Capitalize on tasks, actions, issues, and risks encountered,
- Store information and documents related to project activities,
- Search for knowledge using keywords,
- Provide a library of known risks.

Gouti

> My work

> Project Portfolio

> My Projects

> Management

Knowledge base

Timesheet

Projet Démo

> Framework

> Progress and Control

> Planning

> Reports

Project Management

Chloé

8

Knowledge base

Add

Find knowledge sharing sheets

Enter one or more keywords (minimum 3 characters), then press the 'enter' or space key to start the search.

Search here...

Search results

The 10 last shares

Project name	Activity type	Activity name	Broadcast date	Keywords list
N/A		Changement mot de passe	2025-08-18	mdp motdepasse
Projet DSI		Retard de livraison	2024-11-13	risque retard livraison
Projet type SCRUM		Projet Agile sur Gouti	2023-06-02	agile SCRUM Méthodologie
CCAF		Process de GoNoGo projet	2023-01-24	GNG GoNoGo process
Création module 'Workflow'		Personnaliser le projet	2022-12-02	workflow voiture
Projet Démo		Etudier le plan de communication	2022-09-27	plan communication
N/A		Comment créer un projet	2022-05-16	projet creation créer
N/A		Process de création de compte Gouti	2022-01-18	compte ajout tata
N/A		Réalisation des fichiers de contact prospects par zone géographique	2021-12-01	

Gouti by CG Project Management





THE WORKFLOW MODULE

Intelligent automation of your tasks and project processes.





Create automation rules to streamline your projects and minimize manual updates.
The Workflow module automatically triggers actions based on status, dates, or the sequence of activities.
With the Workflow module, you can :

- Automate status changes for tasks, milestones, and projects,
- Display a task at the right time based on its due date or predecessors,
- Send notifications or emails to relevant users,
- Alert teams before a task is due,
- Apply rules to an entire project or to specific tasks.

The screenshot displays the 'Workflow' module interface, titled '1.1 Cahier des charges'. It features two tabs: 'Setting' (selected) and 'Execution History'. The interface is divided into six configuration panels, each with a title, a list of conditions, and a set of actions.

- T1 : Setting - Predecessor(s) completed**
 - 1. The task has the initial status selected below and has one or more predecessors.
 - 2. All predecessors are set to «Completed» or «Cancelled» status.
 - 3. The task goes into the target status selected below («To do» or «Completed»)
 - ☒ Active rule
 - Task status progress
 - ☒ Waiting → To Do ⓘ
 - ☐ * → Completed ⓘ
- T2 : Setting - Send Email/notification**
 - 1. Change of task status
 - 2. Sending an email or notification to defined users (This workflow can be executed 5 times. After that you will have to reactivate it)
 - ☒ Active rule
 - Send mode
 - ☒ Sending an email
 - ☐ Sending a notification
 - ☐ Sending an email AND a notification
 - Users choice (blue button)
 - Users list
 - Vous n'avez ajouté aucun utilisateur.
- T3 : Setting - Start Notification**
 - 1. The task changes to «To do» or «Ongoing»
 - 2. Task owner and assigned resources receive a notification.
 - ☐ Active rule
- T4 : Setting - Change to «To do»**
 - 1. The task has the status «Waiting»
 - 2. We are X days or less from the start date of the task.
 - 3. The task changes to «To do».
 - ☒ Active rule
 - X: number of days before the start date
 - 0
- T5 : Setting - Project Status**
 - 1. The task changes one of the selected statuses.
 - 2. The status of the project changes to the selected status.
 - ☒ Active rule
 - Choice of task status(es)
 - ☒ To Do ☐ Waiting ☐ Ongoing ☐ Completed ☐ Cancelled
 - Choice of new project status
 - Draft
- T6 : Setting - Task completion deadline notification**
 - 1. The task has the status «To do» or «In Progress».
 - 2. We are X days or less from the task's end date.
 - 3. The task owner and participants receive a notification.
 - ☒ Active rule
 - X: number of days before the end date
 - 0



Contact



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Disaster
recovery plan



Accommodation 

